



S E N T A R A®

**Sentara Martha Jefferson Hospital
Community Outreach Programs
2016 Summer Junior Volunteer Program
Information Sheet**

- ❑ The summer Junior Volunteer Program is a competitive program targeting students ages 15-18 who think they may have an interest in a career in healthcare.
- ❑ Junior Volunteers are exposed to various areas of the hospital such as inpatient units, Medical Imaging, Emergency, etc.
- ❑ Two 4-week programs are held between mid-June – mid-August.
- ❑ Junior Volunteers are required to complete 25 hours of service to successfully complete the program. We offer flexible scheduling to accommodate family vacations and other commitments.
- ❑ The application deadline is **Friday, April 15, 2016** (no exceptions). Applications must be completed and signed by the applicant and a parent or legal guardian. Essay and application should be mailed to:
 - Mrs. Jackie Martin
 - Sentara Martha Jefferson Hospital
 - Community Outreach Programs
 - 500 Martha Jefferson Drive
 - Charlottesville, VA 22911
- ❑ All applicants are welcome to apply, but along with targeting students with an interest in healthcare, we also give preference to children/grandchildren of Martha Jefferson employees, volunteers, and affiliated physicians.
- ❑ Two recommendations from non-family members must also be completed and returned to the above address by April 15th. The Junior Volunteer applicant should provide the recommendation form and a stamped envelope addressed to Jackie Martin (see address above) and allow the person completing it to mail the form directly to Sentara Martha Jefferson.
- ❑ Junior Volunteer applicants must have at least a 2.5 GPA.
- ❑ All Junior Volunteer applicants will be scheduled for a personal interview in late April or early May and notified of our decision regarding acceptance in May.
- ❑ For further information, please contact Jackie Martin at (434) 984-5655 or jgmarti1@sentara.com.



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Sentara Martha Jefferson Hospital
Junior Volunteer Application

Name: _____, _____, _____, _____
(last) (first) (middle initial) (nickname)

Address: _____

Phone: _____(home) _____(cell)

E-mail address: _____ Date of Birth: _____

1st Emergency Contact: _____ Relationship: _____
1st emergency contact should be a parent or guardian

Phone number: _____(home) _____(work)

2nd Emergency Contact: _____ Relationship: _____

Phone number: _____(home) _____(work)

School: _____ Grade (2016/17): _____

Extracurricular activities: _____

Work/Employment experience: _____

Prior volunteer experience: _____

What do you love to do? _____

Have you ever worked or volunteered at Sentara Martha Jefferson before? _____

How did you hear about our Junior Volunteer Program? _____



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**Sentara Martha Jefferson Hospital
Community Outreach**

500 Martha Jefferson Drive - Charlottesville, VA 22911

ESSAY

In a one-page essay, please describe why you are interested in Sentara Martha Jefferson Hospital's Junior Volunteer Program and what you expect to gain from the experience. Please describe your career goals and tell us about any special honors, awards, or extracurricular activities you have been involved in or received.

If you are a returning Junior Volunteer, please describe your experience in last year's program.

You may use a word processing program to produce your essay, or you may write your essay in the space below.



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Community Outreach

500 Martha Jefferson Drive - Charlottesville, VA 22911

Instructions for Recommendation Forms

- Deadline for recommendation forms is Friday, April 15th.
- Returning Junior Volunteers are NOT required to submit recommendation forms.
- Recommendation forms should be completed by someone who is not a relative who knows something about your work ethic.
- Print two recommendation forms.
- Address two envelopes to:
 - Jackie Martin
 - Sentara Martha Jefferson Hospital
 - Community Outreach Programs
 - 500 Martha Jefferson Drive
 - Charlottesville, VA 22911
- Put postage stamps on your envelopes.
- Give each person a recommendation form and a stamped envelope.
- Make sure they know the deadline.



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**Sentara Martha Jefferson Hospital
Community Outreach**
500 Martha Jefferson Drive - Charlottesville, VA 22911
Junior Volunteer Recommendation Form

Student's Name: _____

School Student Attends: _____ Grade: _____

How are you familiar with this student?

Do you think this student would make a good Junior Volunteer? If so, why?

Please rate this student as "Excellent", "Good", "Average" or "Poor" in each of the following areas:

Reliability: _____ Attendance: _____ Courtesy: _____

Communication Skills: _____ Motivation: _____

To the best of my knowledge, this student meets the minimum 2.5 GPA required to apply for the Sentara Martha Jefferson Hospital Junior Volunteer Program.

Name of person recommending student: _____

School or Business: _____

Phone Number: _____

Signature: _____ Date: _____