What are my responsibilities as an ADP associate to keep myself and others safe, when I return to the office during the global health crisis?

- Complete associate training on safety protocols before reporting to the office for the first time
- Stay home if you are unwell
- Take daily health assessments and submit results via an app before coming to work every day
- Pass a temperature check before entering the building
- Follow badging policies
- Avoid face-to-face meetings with more than four people
- Wash hands frequently, or use hand sanitizer when hand washing is not possible
- Social distance 6 feet / 2 meters
- Wear Personal Protective Equipment (PPE), such as masks, in the building when not in your personal workspace

And more

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