WELCOME TO THE PATH TO PRO NETWORK

The Path to Pro Network is a jobseeker marketplace created to connect skilled tradespeople to hiring trades professionals in the construction and home improvement industries. Within the Network you have the ability to:

- Build a profile to showcase your skill sets, qualifications, and work portfolio
- Have your profile visible to millions of Pros, nationwide
- Apply to trades jobs posted by hiring Pro Xtra members
- Opportunities to gain on the job experience under trade industry experts

Let's Get Started

This document serves as a step-by-step guide help you create your Network profile. Helpful tips have been added, so you can ensure your profile stands out.

Create your account

Enter your name, email, and password. Review and accept the terms of service and privacy policy.

Tips & Tricks

- Hiring Pros are looking to reach you by phone or email, so sign up with an email you use frequently
- Ensure your email is free from errors and does not use profane or inappropriate language
- Passwords are tricky to remember, should you forget what password you used to sign up, you are always able to reset or get a one-time link to access your account

Verify your Profile

After you accept the invitation on the previous screen, you'll get an email with a code. Just check your email and type in the code you received.

Tips & Tricks

- If you reach an error message from inputting your code, close the window and return to your email. Click the link within the email and try again. If issues persist, contact the Path to Pro team via email to troubleshoot: path_to_pro@homedepot.com

Step 1: Terms and Conditions

Review and accept the Path to Pro Network Terms and Conditions. Then, click 'Save Changes' to go to the next step.

Step 2: Personal Information

The first questions will ask about your location. Type your current address in the space given; as you type, addresses will appear. Click to choose the correct one. After that, pick your commuting and relocation preferences. This helps hiring Pros find your profile for local jobs. Write a short bio (3-5 sentences) about yourself so Pros can learn more about you and your experience.

Next, make a good impression by adding your professional profile picture. Include any languages you speak fluently and your phone number. Finally, choose your military status from the options. Click 'Save Changes' to save your progress and go to the next step.

Tips & Tricks

- Make sure you select the address! Failure to click the address will result in the inability to save and continue
- When adding in your bio, avoid slang, profanity, and inappropriate comments. Any account with these items immediately flagged and hidden from hiring Pros
- Verify your phone number is the best contact for you. Hiring Pros will be using email and phone to contact potential hires. Don't miss out on a potential opportunity because of a typo

Step 3: Employment and Education

Select the trades you have interest in working in and the type of employment you are looking for. This will allow Pros to see if you are the best fit for the role they are hiring for.

Next, select your education level and the years of experience you have in the Skilled Labor Trades. Tell us as much as you can about your employment history. We understand you may not have worked in the trades yet, but any work experience is still great to showcase. Select up to six of your relevant skills and any skilled training you have accomplished.

Please indicate your years of experience in the trades

○ Entry Level 0 - 2 Years

○ Intermediate 2 - 5 Years

○ Expert 5 - 10 Years

○ Management 10+ Years

Work Experience
Provide us with your work experience.

0 / 3000

Please select up to six of your relevant skills (max 6)

☐ Aesthetic Sensibility
☐ Attention to Detail
☐ Balance
☐ Basic Arithmetic
☐ Basic Computer
☐ Color Vision
☐ Communication
☐ Creative
☐ Customer Service
☐ Dexterity
☐ Financial Acumen
☐ Flexibility
☐ Management
☐ Mechanically Inclined
☐ People Skills
☐ Physical Strength

Save changes   0 %

Finally, tell us how you heard about the Path to Pro Program.

Please list any certifications you may have   Optional

Please select your highest level of education

○ Some High School
○ High School Diploma or Equivalent
○ Associate's Degree
○ Bachelor's Degree
○ Master's Degree
○ Doctorate
○ I Prefer to Not Disclose

How did you find out about the Path to Pro Network?

○ Social Media
○ Community Outreach
○ Job Board
○ A Home Depot Store
○ Word of Mouth
○ Skills Program
○ PathtoPro.com
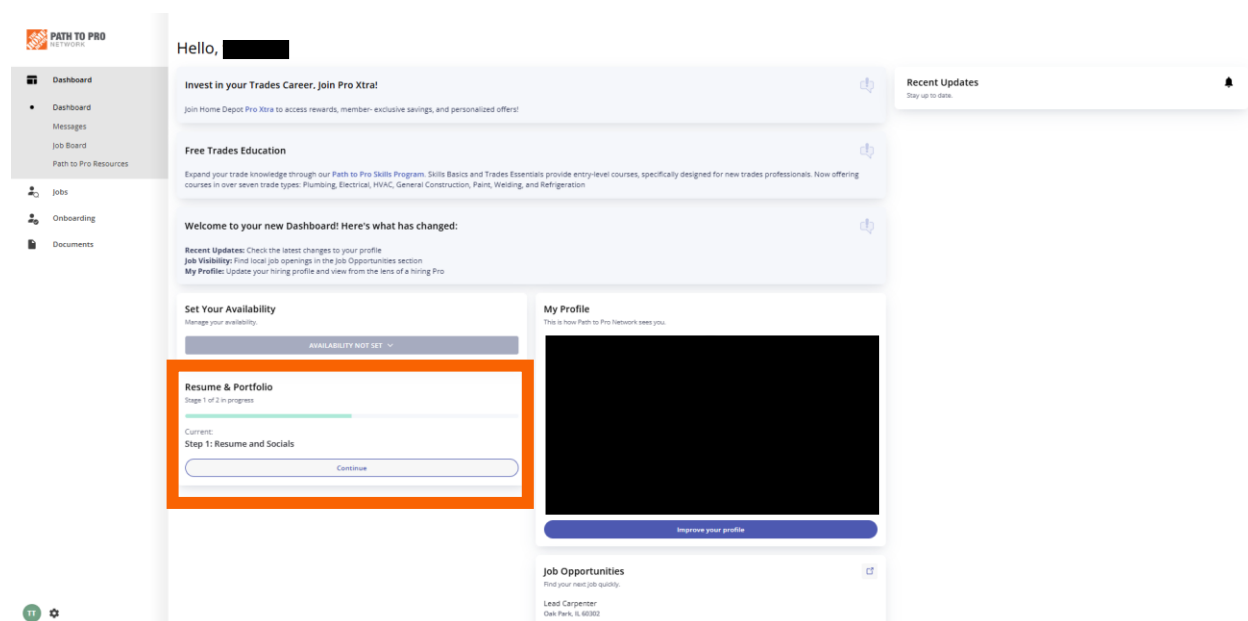○ Google
○ Other

Save changes   0 %

Tips & Tricks

- Your onboarding progress indicator bar (above in orange) shows your progress in your current step

- Save changes before leaving each stage or closing the page. Should you need to return to complete your profile, you can use this link to log back in and pick up from where you left off

Your Dashboard

You have completed your profile and can now see your home page. Important announcements and recent updates can be found here. Update your profile information by selecting 'Improve Your Profile'. Set your availability so that Pros know you are available to begin work. See available job openings by viewing the job opportunities listed below.

Tips & Tricks

- At times, additional information might be requested (above in orange), this is to improve your profile

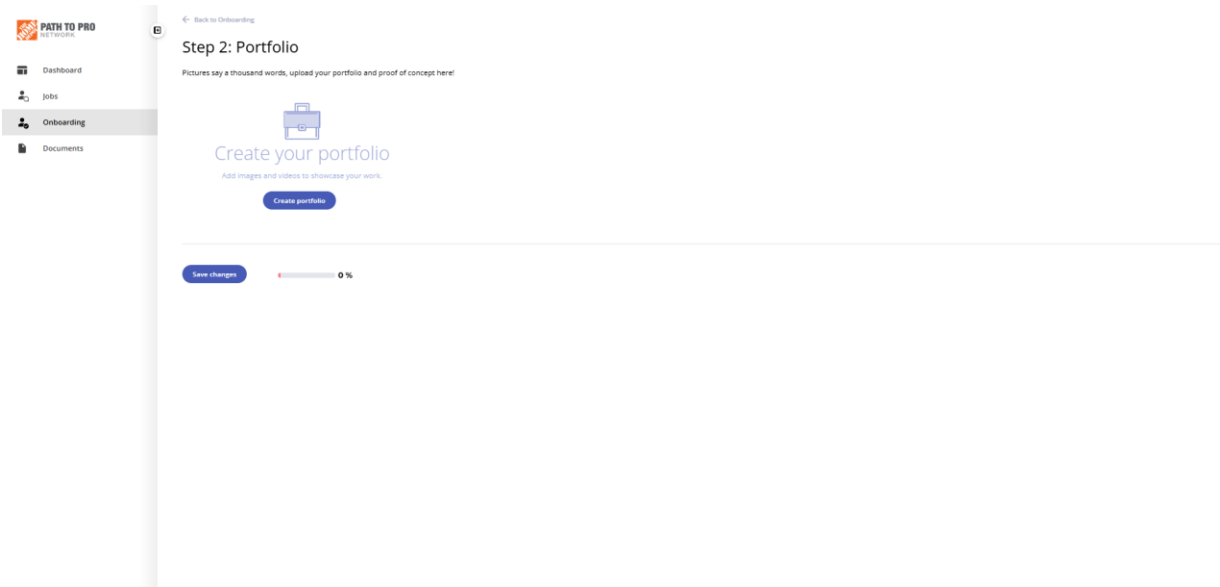- Once completed, this section will disappear from your dashboard

Step 1: Resume and Portfolio

Resumes are a great way to showcase your work history and contributions. Stand out by adding your resume and any professional social media profiles here.

Step 2: Portfolio

A picture is worth a thousand words and hiring Pros want to see the work you have done. Add in any recent project, proof of concept, or pictures workmanship here.

Tips & Tricks

- Be mindful of the backgrounds of any images loaded, any image containing materials that violate terms of service will be removed

- You can include small projects that you might have completed around the house such as "installed a light switch", "mounted a ceiling fan" or "repaired some drywall"

- Do not share work that is not related to the Skilled trades