



# PG&E Careers Web Site Refresh

## Frequently Asked Questions

I'm a PG&E employee, how do I apply for a job?

There is an internal application process for current PG&E employees. Applications submitted on PG&E Careers web site will not be accepted. To apply for a new job, follow the steps below:

- Visit the *PG&E@Work For Me* intranet site
- From *About Me*, select *My Career*
- Click on *Find Career Opportunities*
- Find *Open Jobs* tab: search for open jobs
- Update *My Profile* tab: update your profile
- Apply and submit your application

Do I need a Talent Connect Profile to apply for a job at PG&E?

Yes, a Talent Connect Profile is required to apply for any job. When you're ready to apply for a position, simply click the "APPLY" button and you'll be prompted by our web site to either create a new profile or log into an existing one.

Where can I search and apply for jobs at PG&E?

All PG&E jobs are posted on [PG&E Careers web site](#). You can search for jobs on your desktop or laptop computer, tablet or mobile devices. You can apply for jobs on the [PG&E Careers web site](#).

Before you apply online, please note:

- The job search function is offline for maintenance every Saturday night, from 9:00pm to 9:30pm (Pacific).
- This site works best if you have one of the following browsers installed:
  - IE 9-11
  - Firefox 45
  - Safari 9.0 (on MacOS 10.11)
  - Chrome 54

How to I search and apply for jobs once on the PG&E Careers web site page?

There are two ways to find jobs and apply to them:

1. [Job Search](#) from any [career site](#) page
2. [Featured Jobs](#) on the Careers Home page

**I've submitted my job application, what are the next steps?**

The recruiting timeframe for each position may vary. Recruiting will contact you via email or phone if there is a change in your application status or if your experience matches the job qualification requirements.

## General Questions

**My application status shows as 'In Process' in Talent Connect, but it has been a few weeks since I applied. What does this status mean?**

This status indicates you are still in consideration for this position. Recruiting will contact you via email or phone if there is a change in your application status.

**How can I check the status of a job I previously applied for?**

You can check the status of your job application at any time by logging into your [Talent Connect Profile](#).

**Did my Talent Profile username and password?**

No, your Talent Profile username and password has not changed. If you need help remembering your username or password, follow the steps below from a laptop or desktop computer:

- On the [login screen](#), SELECT Forgot/Unlock Password
- ENTER your username or email address and SELECT Request Password

A temporary password and username will be sent to your registered email address.

**How do I unlock my Talent Profile?**

Your Talent Profile account will lock after four unsuccessful login attempts. The password Forgotten feature on the [Talent Connect login page](#) will also unlock your account if you become locked out.

To unlock your password, follow the steps below:

- On the [login screen](#), SELECT Forgot/Unlock Password
- ENTER your username or email address and SELECT Request Password

A temporary password and username will be sent to your registered email address.

**My question was not answered here, how do I get help?**

For questions or assistance with PG&E Careers web site or Talent Connect, please call us at **415-973-9189**.